

## DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

Information to be submitted within 14 days to the Michigan Department of Transportation (MDOT) Contracts Services Division by the prime contractor concerning DBE firms to be used on this project.

Prime contract dollar value: \$ \_\_\_\_\_

Check this box if this project does not have a DBE participation goal (i.e., race-neutral)

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COMPLETE THIS SECTION IF THIS CONTRACT HAS A DBE PARTICIPATION GOAL

DEPARTMENT'S PARTICIPATION GOAL	CONTRACTOR PROPOSED PARTICIPATION
%= \$	%= \$

LETTING DATE
LETTING ITEM NO
CONTRACT ID
PRIME CONTRACTOR
PRIME EMAIL ADDRESS
PRIME PHONE
PRIME CONTACT PERSON

NOTE: Each company listed on the following pages must have current DBE certification on file with the Department. These pages must be signed by both the DBE and prime contractor and returned to the Contracts Services Division as a package. **Current DBE Directories are maintained on MDOT's Web Site: <http://www.michigan.gov/mdot>. Select the "Doing Business" link on the left of the screen, and then select the "Disadvantaged Business Enterprise" service area.**

If prequalification is required, credit may be given only for firms who are both prequalified and DBE certified in the applicable work type(s). Supply purchase orders and trucking agreements may count as DBE participation credit as follows: Manufacturer = 100%; Regular Dealer = 60%; Supply Broker = Fee; Trucker = 100%; Truck Broker = Fee.

Subcontracts and/or purchase orders must be submitted to the Project Engineer before each DBE begins its project work. Should a DBE be unable to fulfill its commitment, the prime contractor must comply with contractual "Requirements for DBE/WBE" and section 102.18 of MDOT's "Standard Specification for Construction."

List the DBEs for the project. Include their MDOT Vendor Number and the dollar value of the proposed subcontract or purchase order. Detailed information shall be provided on the following pages, which are to be signed by an authorized agent for each DBE and the prime contractor.

DBE NAME	MDOT VENDOR NUMBER	DOLLAR AMOUNT

Federal regulations in 49 CFR 26.53 provide that work committed to DBEs may not be performed by others without prior consent by the Department. Failure to utilize DBEs named on these participation sheets without prior approval as outlined in 49 CFR 26.55 may result in sanctions.

## DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

LETTING DATE
LETTING ITEM NO
CONTRACT ID
PRIME CONTRACTOR

Check one of the following boxes to describe the primary type of work or service this DBE will provide:

<input type="checkbox"/> Subcontractor	<input type="checkbox"/> Trucker Broker (attach form 4101)	<input type="checkbox"/> Supply – Manufacturer
<input type="checkbox"/> Trucker (attach form 4101)	<input type="checkbox"/> Supply – Regular Dealer	<input type="checkbox"/> Supply - Broker

**DBE Trucking Firms MUST provide the following information;**

Date trucker expected to start on the project (mm/dd/yyyy): \_\_\_\_\_

Type of Truck/Trailer:	Maximum # of each to be provided:	Hourly or Ton Rate:
Tri-Axles		
Quad-Axles		
Semis		
Trains		
Short Doubles		
Flowboy types		
Tankers		
Other:		

<input type="checkbox"/> Check if this is a post-award modification of the original commitment to this DBE.	<input type="checkbox"/> Check this box if this contract has no DBE participation goals (i.e., race-neutral)
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CONTACT PERSON NAME \_\_\_\_\_

FIRM NAME \_\_\_\_\_

ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	EMAIL ADDRESS		

FULLY DESCRIBE THE TYPE OF WORK, SUPPLY\*\*, OR SERVICE THIS DBE WILL PROVIDE

DOLLAR AMOUNT OF SUBCONTRACT OR PURCHASE ORDER	IF THIS FIRM IS ACTING AS A REGULAR DEALER, 60% OF THE SUBCONTRACT OR PURCHASE ORDER VALUE
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**ACKNOWLEDGED BY**

**By signing this commitment, we certify that the DBE firm is MDOT-certified as a DBE, and, if prequalification is required, is prequalified in the types of work to be performed.**

DBE AUTHORIZED SIGNATURE	TITLE	DATE
PRIME CONTRACTOR AUTHORIZED SIGNATURE	TITLE	DATE

**\*\*DBE Suppliers:** MUST list supplies/materials to be provided, including cost to be charged for each supply/material. (Attach a separate sheet if necessary). Regular dealers: The cost of materials MUST include the delivery charge. This total cost of materials plus delivery is then multiplied by 60% and listed in the appropriate space above.