

****Contractor Announcement****

DBE Solicitation Bluesheet at Time of Bid Pilot Process for Item 1003-068

<u>ITEM NO</u>	<u>CONTRACT ID</u>	<u>CONTROL SEC.</u>	<u>JOB NO.</u>	<u>FEDERAL NO.</u>	<u>FED ITEM</u>
1003 068	82073-79724	BRN 82073	79724A	BRN 1082(041)	RR7104
		NH 82073	80011A	NH 1082(042)	HH6327

Notice is given to all bidders that the above-mentioned project is part of a pilot process to obtain DBE participation information from prime and DBE subcontractors. **DBE percentage information is required to be submitted by all bidders with the electronic bid.** If a bidder fails to submit the required documentation with their bid, **that bid will not be considered by the department.**

1. A DBE folder titled "DBE Goal," similar to the Designated and Specialty Items folder, has been added to the Expedite bid (EBS) file for the purpose of providing the DBE percentage at the time of bid submittal. Each bidder is required to provide their overall DBE percentage on the project.
 - This folder was originally created for the Small Project DBE Goal Setting Pilot Process and will be used for this pilot. **Leave the Work Type and Company Address fields blank. In the Company Name, please enter the DBE percentage you will be submitting. The DBE Goal folder will remain red in color and you will receive an error when submitting your bid. This error will not affect your bid total and MDOT will accept the bid submitted with this error. If this folder is not filled out according to the above instructions, that bid will not be considered by the department.**
2. Within three business days after the letting, the three lowest, "as-submitted" bidders shall provide "blue sheet" type information that supports the overall DBE percentage submitted with their bid, to Contract Services Division, Construction Contracts Section, by fax at 517-373-3707 or by e-mail to MDOT-BidLetting@michigan.gov. For the confirmed low bidder, this may or may not be their final, signed blue sheet ([MDOT Form 0178](#)). The information shall include the bid letting item number, the DBE firm name, the DBE firm work category, and the total DBE quote amount. The information shall also include DBE firms that submitted quotes but were not selected, and non-DBE firms whose quotes were selected.
3. Within three business days after the letting, DBE subcontractors who quoted the three lowest, "as-submitted" bidders shall submit their quotation information to Connie Durham in the Office of Business Development by e-mail to MDOT-DBE@michigan.gov or by fax to 517-335-6859. The information shall include the contract ID or bid letting item number, the name of the prime contractor(s) quoted, the work item(s) quoted, and the unit price quotation(s) for the work item(s) quoted.

4. Within three business days after the letting, **the confirmed low bidder** shall submit their signed blue sheets ([MDOT Form 0178](#)) to Contract Services Division, Construction Contracts Section by fax at 517-373-3707 or e-mail to MDOT-BidLetting@michigan.gov. If the DBE participation goal is met, no further action is required. If the DBE participation goal is not met, the submittal shall include the low bidder's Request for Modification/Waiver and their GFE documentation. (A standard template for the GFE Modification/Waiver is available at www.michigan.gov/mdotdbe.)

A bidder who complies with Step 1 but fails to meet the steps outlined in the Notice to Bidders, Michigan Department of Transportation DBE Solicitation Bluesheet at Time of Bid Pilot Process, which are applicable, shall be deemed as non-responsive.

For more information, please see the Notice to Bidders, Michigan Department of Transportation DBE Solicitation Bluesheet at Time of Bid Pilot Process, found in the proposal.

Lansing, MI
2/4/10