

EXHIBITOR SPACE CONTRACT

**18th Annual Conference January 19-20, 2022
Soaring Eagle Casino & Resort, Mt. Pleasant**

Deadline to reserve exhibit space is January 3, 2022. (READ BOTH SIDES COMPLETELY)

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Company Name:

Telephone:

Individual Contact:

Mailing Address:

City:

State:

Zip:

Email:

I wish to reserve the following:

8' X 10' Curtained Exhibit Booth

Included: (2) conference registrations*, (1) 8' covered and skirted table, (2) plastic contour chairs, (1) wastebasket.

Price: MITA Members \$600; Non-Members 725

Number of Booths @ \$600 / per booth per member:

Number of Booths @ \$725 / per booth per non-member:

Extra Booth Attendees @ \$175 / person:

Exhibit Booth TOTAL:

Booth Attendee 1:

Booth Attendee 2:

Please call Danielle Coppersmith at 517/347-8336 for assistance or more information.

Signature on this contract subscribes the exhibitor to adherence to the "General Information, Rules and Regulations" as printed on the reverse side of this document and implies understanding of the terms and conditions therein described.

*Major Sponsors that are exhibiting will have first opportunity for premium booth space, which is distributed on a first come first served basis. If you wish to be a major sponsor, please fill out the enclosed event sponsorship form.

Exhibitor Signature:

Name:

Title:

Date:

Method of Payment: Check VISA Mastercard American Express Bill Me

A 4% processing fee will be applied to all CC payments

Card Holder's Name:

Card Number:

Expiration Date:

CVV:

Payment Enclosed in the Amount of \$:

Please make all checks payable to: MITA, Inc. P.O. Box 1640, Okemos, MI 48805

Payment must be received by January 10, 2022 by all non-member companies planning to exhibit/attend.

EXHIBITOR SPACE CONTRACT

MANAGEMENT - This show is sponsored and managed by the Michigan Infrastructure and Transportation Association. The word "management" used herein shall mean the sponsors.

EXHIBITOR PAYMENT AND CANCELLATION - Exhibit space is priced as shown on the Exhibit Space Contract. Cancellations prior to January 3, 2022 will be refunded in full; cancellations after January 3, 2022 will receive no refund and the space will be unconditionally released for sale.

ASSIGNMENT OF SPACE - Space assignments will be made by management. The management reserves the right to alter the floor plan of the exposition to accommodate exhibitors and to most efficiently use available space. Major sponsors wishing to exhibit will have first opportunity at premium booth space.

LIABILITY OF EXHIBITOR - Exhibitors shall accept all liability (damage, loss, or accident), which might ensue from any cause in connection with transfer, installation, maintenance, display or removal of exhibits. Neither management nor the Soaring Eagle Casino & Resort will accept responsibility for theft or damage. Exhibitors are encouraged to insure themselves against all losses and claims.

INSTALLATION AND DISMANTLING - Exhibitors may begin installing their exhibits Tuesday, January 18, 2022 from 5:00 p.m. to 10:00 p.m., and all exhibits must be removed from the Soaring Eagle by 10:00 a.m. on January 21, 2022. The exhibitor agrees to complete setup no later than 11:00 a.m. January 19, 2022. Dismantling of exhibit shall not begin before 5:00 p.m. on January 20, 2022.

DAMAGE CAUSED BY EXHIBITORS - Exhibitor will be held financially responsible for damage caused by exhibitor representatives. No signs or materials may be fastened to building walls, floor, ceiling, doors, windows, etc.

SAFETY PRECAUTIONS - All materials and installations must conform with the requirements of building and inspection authorities having local jurisdiction. All exhibit materials must be reasonably located within the booth and protected by safety guards. Exhibitors shall not bring in any propane or gas driven engines, motors, or other machinery in the Soaring Eagle Casino & Resort.

EXHIBIT DESIGN - Standard drape background and side partitions will be furnished by management for booth exhibits. No exhibitor or company signs will be provided by management; you must provide your own sign(s). Exhibits must be arranged so that they are completely within the allotted space. Exhibits must not be of such a character or arrangement to obstruct the view or interfere with the exhibit of others. Exhibited products shall not display any company name or logo other than the manufacturer's, distributor's, exhibitor's, or a customer/owner if said customer/owner is a member of the Michigan Infrastructure and Transportation Association. Other company names or logos than those listed in this section shall be masked or otherwise treated so as not to be visible. Management reserves the right to reject any display which, in its opinion, may detract from the overall appearance and marketability of the Exposition, or which interferes with other exhibits, or which is not in keeping with the general theme of the Exposition.

LABOR - Where union labor is required because of building or contractor requirements, it will be necessary for the exhibitor to comply with the regulations. All reasonable attempts will be made by management for exhibitors to use their own personnel in constructing and dismantling displays.

FOOD SERVICE - The serving of food and/or beverages, except water coolers, in exhibitor booths is forbidden without written consent of the management. When food and/or beverage are served, its purchase and distribution must be made in accordance with contractual agreements of management and the Soaring Eagle Casino & Resort.

CONTESTS, GAMES, PRIZES, OR LOTTERIES - Contests, games, prizes, or lotteries are absolutely prohibited unless fully explained in writing and submitted to management for approval at least two weeks prior to the show. Management reserves the right to make final judgment in the best interests of the show.

LIABILITY - The management will not be liable for loss or damage to the property of the exhibitor or his representatives or employees from theft, fire, accident, or other cause. The management will not be liable for injury to exhibitors, their employees, or third persons, or for damage to property in their custody, owned or controlled by them, or for property owned or controlled by third persons, which claims for damages, injuries, etc., may be incident to or arise from, or be in any way connected with their use of occupation of display space. The exhibitor shall indemnify, save, and hold the management harmless against any such claim or damage, and shall pay and indemnify the management for any costs or expense, inclusive of counsel fees, arising from any such claim.

GENERAL - All matters and questions not covered by the General Information, Rules, and Regulations are subject to the decision of management, and any amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected.