



Annual Conference Exhibitor Registration Form I

January 17-18, 2024

Soaring Eagle Casino & Resort

6800 Soaring Eagle Blvd., Mt. Pleasant, MI 48858

Deadline to reserve exhibit space is January 3, 2024.



REGISTRATION INFORMATION

Contact:

Company:

Address :

City : State :

Zip : Phone :

Email:

I wish to reserve the following:

8'x10' Curtained Exhibit Booth
Includes: (2) conference registrations, (1) 8' covered and skirted table, (2) chairs.

Number of Booths @\$650 per booth - member price

Number of Booths @\$800 per booth - non-member price

Additional Booth Attendees @ \$175 per person **Total Fees :**

All booth attendee names must be added to the 2024 Annual Conference Exhibitors Spreadsheet. The link to the spreadsheet will be provided upon completion and approval of your registration.

*Major Sponsors that are exhibiting will have first opportunity for premium booth space which is assigned by management. If you wish to become a major sponsor, please fill out the the enclosed event sponsorship form.

Method of Payment: Invoice Me Visa Mastercard American Express

A processing fee will be applied to all CC payments.

Cardholder Name: Card Number:

Expiration / CVV:

Payment must be received at the time of booking by all non-member companies planning to exhibit/attend.

Exhibitor Signature & Date

Signature on this contract subscribes the exhibitor to adherence to the "General Information, Rules and Regulations" as printed on the reverse side of this document and implies understanding of the terms and conditions therein described.

Questions?

Contact Danielle Coppersmith at daniellecoppersmith@thinkmita.org.

THANK YOU FOR YOUR REGISTRATION



Annual Conference Exhibit Space Contract I

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thinkmita.org

MANAGEMENT - This show is sponsored and managed by the Michigan Infrastructure and Transportation Association. The word "management" used herein shall mean the sponsors.

EXHIBITOR PAYMENT AND CANCELLATION - Exhibit space is priced as shown on the Exhibit Space Contract. Cancellations prior to January 2, 2024, will be refunded in full; cancellations after January 2, 2024, will receive no refund and the space will be unconditionally released for sale.

ASSIGNMENT OF SPACE - Space assignments will be made by management. The management reserves the right to alter the floor plan of the exposition to accommodate exhibitors and to most efficiently use available space. Major sponsors wishing to exhibit will have first opportunity at premium booth space.

LIABILITY OF EXHIBITOR - Exhibitors shall accept all liability (damage, loss, or accident), which might ensue from any cause in connection with transfer, installation, maintenance, display or removal of exhibits. Neither management nor the Soaring Eagle Casino & Resort will accept responsibility for theft or damage. Exhibitors are encouraged to insure themselves against all losses and claims.

INSTALLATION AND DISMANTLING - Exhibitors may begin installing their exhibits on Tuesday, January 16, 2024, from 5:00 p.m. to 10:00 p.m., and all exhibits must be removed from the Soaring Eagle by 9:00 a.m. on Friday, January 19, 2024. The exhibitor agrees to complete setup no later than 11:00 a.m. on Wednesday, January 17, 2024. Dismantling of the exhibit shall not begin before 5:00 p.m. on Thursday, January 18, 2024.

DAMAGE CAUSED BY EXHIBITORS - Exhibitor will be held financially responsible for damage caused by exhibitor representatives. No signs or materials may be fastened to building walls, floor, ceiling, doors, windows, etc.

SAFETY PRECAUTIONS - All materials and installations must conform with the requirements of building and inspection authorities having local jurisdiction. All exhibit materials must be reasonably located within the booth and protected by safety guards. Exhibitors shall not bring in any propane or gas driven engines, motors, or other machinery in the Soaring Eagle Casino & Resort.

EXHIBIT DESIGN - Standard drape background and side partitions will be furnished by management for booth exhibits. No exhibitor or company signs will be provided by management; you must provide your own sign(s). Exhibits must be arranged so that they are completely within the allotted space. Exhibits must not be of such a character or arrangement to obstruct the view or interfere with the exhibit of others. Exhibited products shall not display any company name or logo other than the manufacturer's, distributor's, exhibitor's, or a customer/owner if said customer/owner is a member of the Michigan Infrastructure and Transportation Association. Other company names or logos than those listed in this section shall be masked or otherwise treated so as not to be visible. Management reserves the right to reject any display which, in its opinion, may detract from the overall appearance and marketability of the Exposition, or which interferes with other exhibits, or which is not in keeping with the general theme of the Exposition.

LABOR - Where union labor is required because of building or contractor requirements, it will be necessary for the exhibitor to comply with the regulations. All reasonable attempts will be made by management for exhibitors to use their own personnel in constructing and dismantling displays.

FOOD SERVICE - The serving of food and/or beverages, except water coolers, in exhibitor booths is forbidden without written consent of the management. When food and/or beverage are served, its purchase and distribution must be made in accordance with contractual agreements of management and the Soaring Eagle Casino & Resort.

CONTESTS, GAMES, PRIZES, OR LOTTERIES - Contests, games, prizes, or lotteries are absolutely prohibited unless fully explained in writing and submitted to management for approval at least two weeks prior to the show. Management reserves the right to make final judgment in the best interests of the show.

LIABILITY - The management will not be liable for loss or damage to the property of the exhibitor or his representatives or employees from theft, fire, accident, or other cause. The management will not be liable for injury to exhibitors, their employees, or third persons, or for damage to property in their custody, owned or controlled by them, or for property owned or controlled by third persons, which claims for damages, injuries, etc., may be incident to or arise from, or be in any way connected with their use of occupation of display space. The exhibitor shall indemnify, save, and hold the management harmless against any such claim or damage, and shall pay and indemnify the management for any costs or expense, inclusive of counsel fees, arising from any such claim.

LOW VOLUME - During sessions and presentations in the entertainment hall, you must "close down" quietly as to not distract from the session and presentations.

GENERAL - All matters and questions not covered by the General Information, Rules, and Regulations are subject to the decision of management, and any amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected.

Questions?

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daniellecoppersmith@thinkmita.org.

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